

NECT GREAT PUMPKIN FESTIVAL

Crafters and Artisans Fair



Dear Crafter/Artisan:

Thank you so much for participating in this year's NECT GREAT PUMPKIN FESTIVAL CRAFTERS AND ARTISANS FAIR to be held RAIN OR SHINE on **Saturday, October 19, 2024** in Downtown Putnam.

With 75+ VENDORS in past years, we are hoping for beautiful weather & many visitors.

- **Set-up will be Saturday from 7:00 to 9:30 am, the Fair begins at 10 am.**
- **IT IS MANDATORY for you to come to the check-in table upon arrival at Bear Hands Brewing Co, 75 Main Street, Putnam, CT (for GPS purposes).**
- At that time, you will be **assigned & directed to your numbered booth spot.** Complimentary coffee & donuts for vendors will be offered in the registration area.
- **No electricity** will be available.
- Please remember to bring everything you need for your set-up (tables, chairs, canopy, etc.)
- Only hand-crafted items are allowed (you will be asked to remove any items that are not hand-crafted).
- We will all be setting up and taking down in an extremely tight and crowded area (especially at take down) so be patient, kind & considerate with each other.
- **The Fair will end at 3:00 pm.**

YOUR PATIENCE AND COOPERATION ARE GREATLY APPRECIATED.

Cars will be allowed to pull up to their assigned spot, but we must ask that you unload as quickly as possible and move your cars to the municipal lot (downtown) at bottom of hill at Kennedy Drive/Pomfret Street/Canal Street.

YOU will be OFFICIALLY registered once your application & PAYMENT have been RECEIVED. You will get CONFIRMATION BY EMAIL (not text).

Be sure to **INCLUDE** your email clearly & legibly when you fill in your application.

The application is on the next page.

Print & online applications at <https://www.putnamct.us/departments/parks-and-recreation>

Food & Refreshments are available at downtown restaurants & from fellow vendors

*Sincerely,
Willie Bousquet
Karen Osbrey*

NECT GREAT PUMPKIN FESTIVAL CRAFTERS AND ARTISANS FAIR

Online Registration & Applications available to print at:

<https://www.putnamct.us/departments/parks-and-recreation> ~ Click on Great Pumpkin Fest

SATURDAY OCT. 19, 2024

10 AM TO 3:00 PM

No Rain Date



ENTRY FORM

ATTENTION: VENDORS WILL BE LOCATED ON HARD-TOP THROUGHOUT DOWNTOWN!!!

IF YOU ARE A **FOOD VENDOR YOU MUST BE PRE-APPROVED BY
CALLING KAREN OSBREY AT 860-928-1350 BEFORE SUBMITTING YOUR APPLICATION!**

Name: _____ Business Name: _____
Mailing Address: _____
Email: _____
Phone: _____ Car Make and Registration: _____

Please describe your art or craft-work:

FEE: Non-Refundable Entry Fee - **\$35.00** per 12' x 12' space includes a ticket for chance to win a unique item (No electricity available): Number of spaces paid for: _____

PAYMENT: Check # _____, Cash or Money Order (no online payment available at this time)
\$ _____ Check or Cash or Money Order, made payable to the Putnam Recreation Dept.

VENDOR AGREEMENT: Enclosed is my non-refundable fee for exhibition space in the NECT Great Pumpkin Festival Crafters and Artisans Fair. I agree to abide by the rules of the Fair. I hereby release the Town of Putnam, the Putnam Business Association, and all committee members of all responsibility for loss or damage to my personal property. All exhibited work will be that which I have completed by hand. No Flea Market, Yard Sale or manufactured items will be allowed. I understand I will be on concrete or asphalt and will secure my tent/canopy with sandbags.

Signature

Reminders:

- VENDORS MUST PROVIDE THEIR OWN SET-UPS (TABLES, DISPLAYS, TENTS, ETC.)
- Event Leadership CANNOT GUARANTEE SPECIAL REQUESTS AT CHECK-IN AND SET-UP
- SET-UP is SATURDAY only 7:00 AM TO 9:30 AM/ TAKE-DOWN 3:00 PM SHARP

**Return Completed Entry Form and Check Made Payable to:
Putnam Recreation Dept., 200 School Street, Putnam, CT 06260
FOR FURTHER INFORMATION, PLEASE CALL: PUTNAM REC. DEPT. 860-963-6800, Ext. 140
HURRY!! SPACES ARE LIMITED!**